



Instructions for remitting payment to Magento, Inc. via credit card and PayPal:

Please note that credit card and PayPal payment methods are subject to product and order-type eligibility and is subject to change.

*We accept payment via credit card and PayPal for invoices **up-to \$25,000 USD**. Invoices greater than \$25,000 USD must be paid via ACH, wire transfer, or check.*

Autopay Payment

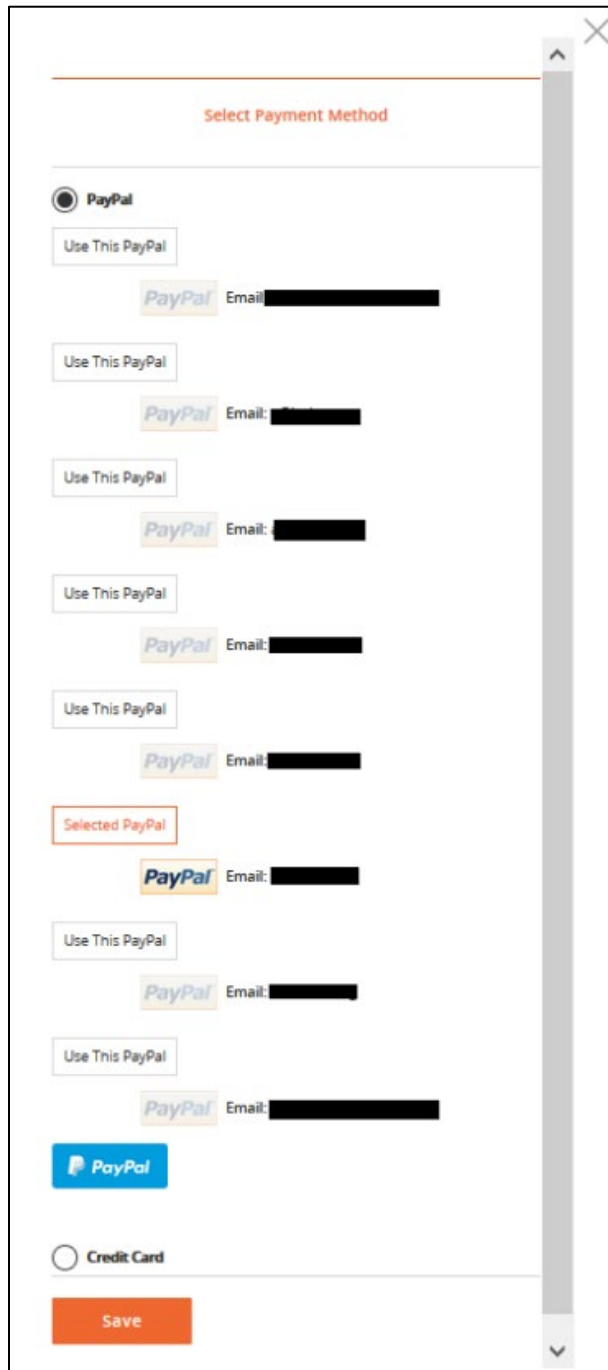
- 1) Click [here](#) to login.
- 2) Please use your credentials to access your account. **Only the primary account holder can access the payment section of your account**
- 3) Go to 'My Account' > 'My Products and Services' > Select *Your Specific Product Purchased* > 'Manage' (located to the right of the Product) > 'Show Details' (located to the right of the Subscription)
- 4) Click the 'Change/Update Payment Method' button to add/update a new credit card or PayPal account

The screenshot shows the Magento account interface. On the left is a navigation menu with 'My Products and Services' highlighted. The main content area shows 'Magento Commerce Licenses' with a table of licenses. Below this is a 'License Details' section with a table of invoices and a 'Change Payment Method' button. A red arrow points to the button.

LICENSES	RENEWAL DATE	
Cloud Starter + Shipping Bundle	12/31/2022	Hide Details

INVOICE NUMBER	DATE	AMOUNT	STATUS
[REDACTED]	5/3/2019	\$ [REDACTED]	
[REDACTED]	6/7/2019	\$ [REDACTED]	
[REDACTED]	7/17/2019	\$ [REDACTED]	
[REDACTED]	8/22/2019	\$1,785.71	Pending Payment

- 5) Select your payment method and choose an existing credit card/PayPal account by clicking 'Set as Default'. You can also add a new card/account by selecting 'Add a new card' or clicking the PayPal icon



The screenshot displays a 'Select Payment Method' dialog box. At the top, the title 'Select Payment Method' is centered. Below the title, there are two main sections: 'PayPal' and 'Credit Card'. The 'PayPal' section is currently selected, indicated by a radio button. It contains a list of PayPal accounts. Each account entry consists of a 'Use This PayPal' button, a 'PayPal' icon, and an 'Email:' label followed by a redacted email address. The seventh account in the list is highlighted with a red border and labeled 'Selected PayPal'. Below the list, there is a blue 'PayPal' button. The 'Credit Card' section is unselected. At the bottom of the dialog, there is an orange 'Save' button. The dialog has a close button (X) in the top right corner and a vertical scrollbar on the right side.




✕

Select Payment Method

PayPal

Credit Card

Manage saved cards | [Add a new card](#)

Default Card		Visa [REDACTED] Expires: 09/2019 Name on Card: [REDACTED]
Set as Default		Visa [REDACTED] Expires: 03/2019 Delete Card Name on Card: [REDACTED]
Set as Default		Visa [REDACTED] Expires: 03/2019 Delete Card Name on Card: [REDACTED]

Save

6) Click **'Save'**.

7) **Important Note:** Once you click **'Save'** all open/unpaid invoices for the subscription will be charged in full. This may take up to 30 minutes to process.